

**National Institute of Educational Planning and Administration**

(Deemed to be University)

17-B, Sri Aurobindo Marg, New Delhi - 110 016

**Constitution of a Panel of Translators**

NIEPA invites applications for the constitution of a panel of translators for English to Hindi language and vice versa. Educational Qualifications/Experience, Prescribed Rates and other details are available on NIEPA Website: [www.niepa.ac.in](http://www.niepa.ac.in). Please send the applications latest by 08.09.2022 to the Registrar, National Institute of Educational Planning and Administration, 17-B, Sri Aurobindo Marg, New Delhi - 110 016.

The NIEPA invites applications for constitution of a panel of translators for English-Hindi language and vice-versa. The detailed particulars are as follows:

**Educational Qualifications:**

1. Should have passed Graduation/Post-Graduation Degree in Hindi/English/Other languages or social sciences from a recognized University.  
Or  
Hindi and English as core subjects at Degree level (As compulsory and optional subjects in any form)
2. A recognized Diploma or Certificate in Translation (English-Hindi and Hindi-English) or at least three years 'experience of translation from English to Hindi and Hindi to English in any, Central or State Govt. Office including a Govt. of India Corporation / Body etc. or with a reputed publishing house.

**Prescribed Rates by the Institute:**

- Rs. 1.00 per word for Translation.
- Rs. 0.25 per word for Typing.
- Rs. 0.12 per word for Proofreading.
- Rs. 0.30 per word for Copy Editing.

The Candidates are requested to submit their application through email to [registrar@niepa.ac.in](mailto:registrar@niepa.ac.in) giving details of (1) Name (2) Address (3) Educational Qualification (4) E-mail Address (5) Phone Nos. (6) PAN No. (7) Aadhar Card (8) Respective Work Experience, undertaking the authenticity of the information furnished on or before 08.09.2022. Applications received after the due date will not be considered.

The decision of the Institute in this regard shall be final and binding.

**Registrar**