

F.No.17-1/2020-21/GA  
**National Institute of Educational Planning and Administration**  
**(Deemed to be University)**  
17-B, Sri Aurobindo Marg, New Delhi-110016

Date: October 20, 2022

**Subject: Convocation Ceremony on 21.10.2022 – transport arrangements - reg.**


As you all are aware that NIEPA is organizing its Convocation Ceremony on Friday, 21<sup>st</sup> October, 2022 at PHD Chamber of Commerce and Industry, PHD House, 4/2 Siri Institutional Area, August Kranti Marg, New Delhi. To facilitate movement of faculty, degree recipients, staff and officers from NIEPA to the PHD House, following transport arrangements have been made:

Sl .No.	Vehicle	Timings	Contact Person
1.	45 - Seater buses (2 No's)	Available at NIEPA Office at 12.00 noon.	Sh. Sanjay - 9868483841 Sh. Johny - 9871514860
2.	Innova Cars (2 No's)	Available at NIEPA Office at 10.00 A.M.	Sh. Mithlesh - 8384022739 Sh. Rajesh - 8076528640
3.	Swift Dzire (2 No's)	Available at NIEPA Office at 11.00 A.M	
4.	Innova / Dzire (2 No's)	Available at NIEPA Office at 01.00 P.M	

Degree Recipients / Faculty and employees visiting the venue may make use of above vehicles which are available till 02.30 pm. For their convenience they may park their vehicles at NIEPA, due to parking constraints at PHD House.

It is reiterated that other visitors may also use the parking facility available at NIEPA Campus and avail the bus / taxi facility from here to reach the venue. They can avail the above hired vehicles to return back to NIEPA after the completion of programme.

All are requested to take note of the above and plan their visit accordingly.

  
(Dr. D.S. Thakur)  
Administrative Officer (I/c)

To

**All Faculty / Degree Recipients / Staff /Officers**

Copy to:-

1. Senior PS to Vice Chancellor - for information of V.C.
2. PA to Registrar - for information to Registrar
3. Finance Officer
4. Systems Analyst – to upload on NIEPA website – ‘Staff Corner’ & ‘Convocation Link’
5. Chairperson-Convocation Steering Committee
6. I/c- Student Cell
7. All Notice Boards