## F. No. 10-3/2002- Pers. (Acad.) National Institute of Educational Planning and Administration 17-B, Sri Aurobindo Marg, New Delhi – 110016

February 22, 2023

## **NOTIFICATION**

With reference to the leave application dated 21.02.2023 received from Dr. D. S. Thakur, Administrative Officer (I/C), NIEPA, it is hereby notified for the information of all concerned that Dr. D. S. Thakur will be on Leave during 22.02.2023 to 24.02.2023.

It is further notified that during the absence of Dr. D. S. Thakur, Administrative Officer (I/C), Sh. Chander Prakash, Section Officer (General Administration) will look after the routine duties of the Administrative Officer during 22.02.2023 to 24.02.2023, in addition to his normal duties.

(Sandeep Chatterjee) 2446~ Registrar

To

Sh. Chander Prakash Section Officer (General Administration) NIEPA, New Delhi.

CC

- 1. All Heads of Department/Sections/Units
- 2. Sr. PS to VC for information of VC
- 3. PA to Registrar for records
- 4. All Faculty Staff
- 5. Systems Analyst with a request to upload the notification on the website.
- 6. Master File
- 7. Section's Guard File