

**NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION  
17-B, Sri Aurobindo Marg, New Delhi – 110016**

**ROLLING ADEVRTISEMENT FOR THE RECRUITMENT OF PROJECT JUNIOR  
CONSULTANT (FINANCE & ADMINISTRATION)**

The Institute has number of projects for which requirements for the following position occur frequently. To meet such requirements, online applications are invited from eligible candidates. Applicant (s) shall be informed about interview, as and when they are scheduled. No further correspondence on the matter shall be entertained.

**Name of the Post: Project Junior Consultant (FINANCE & ADMINISTRATION)**

**Remuneration:** `30,000– `39,000 per month. No other allowance or TA is admissible.

**Age:** 30 years (maximum)

**Essential Qualifications:**

- M.Com/MBA/M.A. with 60% Marks for General/OBC and 55% percent for SC/ST/PWD Candidates.

**Desirable:**

- Two years experience in administration/finance and accounts.

**Note:**

1. Candidates submitting online application are advised to take a print out of the online application for their records and if called for interview, they should submit the hard copy of online application duly signed and paste a photograph and sign across with NOC from Head of Organization, if employed or pursuing any course of study.
2. The posts are purely temporary in project mode and those appointed will not have any claim for regular absorption in NIEPA.
3. Minimum requirements of qualifications and experience may be relaxed in respect of exceptionally outstanding candidate. The institute reserves the right to fill up or not to fill up any or all the posts or to raise the standard while short-listing and select the candidates for any suitable position depending upon the qualification and experience required for the said post.
4. Age relaxations as per government norms (3 Years for OBC, 5 Years For SC/ST and 10 Years for PWD Candidates)
5. NIEPA is an equal opportunity employer. Women candidates and Ex-service men are also equally encouraged to apply.

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