



NATIONAL INSTITUTE OF EDUCATIONAL PLANNING AND ADMINISTRATION
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QUOTATION / REQUEST FOR PROPOSAL FOR COMMISSIONING OF APPROXIMATELY 60 LAN AND WI-FI ACCESS POINTS (Structured)

Quotation/ Request for proposal (RFP) being invited for the commissioning of approximately 60 structured LAN points in the Institute. Quotation/RFP needs to be send in a hard copy inside a sealed envelope/covers with all necessary documents, complete firm's profile with all government certificates etc. directly to the Administrative Officer of the Institute by post/by hand before the last date **July 29, 2019** and time **03:00 PM**.

The specification of items, MRP price and offered price (on MRP) need to be clearly mentioned in the quotation. Warranty on items (given by OEM/firm), supply of items, installation and testing will be bear by vendor only.

Product should be fresh sealed packed (brand new) and original from the recognized firm.

SCOPE AND DESCRIPTION OF WORK

Commissioning of approximately 60 New Structured Internet LAN and Wi-Fi Access Points in the Institute (NIEPA).

ESSENTIAL DETAILS OF ITEMS / SERVICES REQUIRED

1. Approximately 60 new connections (terminals) inclusive of associated laying of conduit/channel/cable and IO points. The exact number of connections will be ascertained at the time of implementation.
2. The LAN cabling works must be carried out using a structured cabling design with proper labeling of cables at ends, crimping of cables, fixing of patch panels, and proper fixing of LAN cables in PVC conduits.
3. **Testing** : The firm has the responsibility of performing necessary tests on the installed LAN equipment using appropriate testing methodology and tools to ensure the desired level of performance and to submit a detailed test report.
4. **Documentation** : The firm should provide the complete documentation of the network topology, type(s) of cabling used, wiring map showing all cross-connects

Handwritten signature and date: 19/07/2019

and end-points, and labeling of each cable. The location of hubs, switches, patch panels, and any other active or passive interconnecting hardware should also be recorded.

5. The quality and standard of required items for the aforementioned work has to be decided by the IT department of the NIEPA only.
6. The items offered by the firm shall conform to the quality and standard considered and decided by the IT department of the NIEPA, failing which the contract will be terminated immediately by the NIEPA without any prior notice and payment.
7. **Effective Date of The Contract:** The contract shall come into effect on date of signatures of both the parties on the contract (Effective Date) and shall remain valid until the completion of the obligations of the parties under the contract. The deliveries and supplies and performance of the services shall commence from the effective date of the contract.
8. All disputes or differences arising out of or in connection with the Contract shall be settled by bilateral discussions. The decision of Institute's Administration shall remain final for any dispute, disagreement or question arising out of or relating to the Contract or relating to construction or performance, which cannot be settled amicably.
9. The firms are required to quote the prices on 'All Inclusive' basis i.e. the quoted prices shall be inclusive of all Govt., taxes & levies applicable, freight charges, insurance charges, packing charges etc. The rate and the nature of Tax applicable at the time of supply and included in the quoted prices should be shown separately.
10. No advance payment(s) will be made.
The complete payment will be made only after the successful testing and verification of the services of your firm by the IT department of the NIEPA.
11. **Warranty.** The following warranty will form part of the contract:
 - (a) The firm warrants that the goods supplied under the contract conform to technical specifications prescribed and shall perform according to the said technical specifications.
 - (b) The firm must supply all items with comprehensive warranty valid for minimum two years from the date of acceptance of supplied items.
 - (c) **Preventive Maintenance Service:** The firm will provide a minimum of four Preventive Maintenance Service visits during a year to the operating base to carry out functional check-ups and minor adjustments/tuning as may be required for a

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period of one year after successful installation of structured LAN and Wi-Fi access points.


12. **Breakdown Maintenance Service:** In case of any breakdown of the equipment/system, on receiving a call from the NIEPA (buyer), the Seller/Contractor has to provide maintenance service to make the equipment/system serviceable.
13. In case of any untoward incident/ fire/death/ injury of any employee of the contractor, NIEPA will not be liable to pay any damages.
14. Quotation has to be submitted in the following given format.

QUOTATION FOR SUPPLY, INSTALLATION, TESTING AND COMMISSIONING OF LOCAL AREA NETWORK IN THE BUILDING OF NIEPA							
S. No.	Item/Service Description	Qty. (a)	Unit Cost (b)	Amount (a)X(b)= (c)	Installation Charges (d)	GST/Govt. Taxes (e)	Total (c)+(d)+(e)
1.							
2.							

Note-The firm is required to survey and submit LAN Design Document which details out the network connectivity strategy including network scalability, traffic flow management, bandwidth optimization strategy, security strategy and LAN Drawings (enclosed with the Quotation/RFP).

Engineers from the firm may visit the location for physical verification of space. At the time of visit, please ask for the persons from IT department at the reception desk of the Institute. Persons from IT department will facilitate the visited engineers.

If you have any further queries, please write us at admingen@niepa.ac.in


Dr. Naresh Kumar
Administrative Officer