



राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान

(मानित विश्वविद्यालय)

17-बी, श्री अरविन्द मार्ग, नई दिल्ली- 110016

National Institute of Educational Planning and Administration

(Deemed-to-be-University)

17-B, Sri Aurobindo Marg, New Delhi-110016

EMPLOYMENT NOTICE FOR RECRUITMENT OF MACHINE OPERATOR

Advt. No. 02/2023/NIEPA

Online Applications are invited from Indian Nationals for the following post on **Direct Recruitment basis**. Last date for receipt of application is within 30 days of publication of the advertisement in the Employment News:-

S. No.	Name of the Post/ Pay Level/ Group	No. of posts	Category	Essential Qualification	Upper Age Limit (As on last date for submission of application)
1.	MACHINE OPERATOR (Multilith-Cum-Photocopier) Group -C Level-5 (29,200-92,300)	One (01)	UR-01	Essential (a) Matriculation/ Higher Secondary or its equivalent from a recognized Board (b) At least five years' experience of operating Multilith Printing Machine, Photostat machine, projecting films, slide, etc. Desirable Diploma in Printing from a recognized Institute	For UR Not more than 30 years
Duties				Operating multifunction photocopy machines, electronic photocopy equipment and handling general technical office equipments viz spiral binding, Machine reading systems, managing audio/video equipment used for classrooms.	
For further details, please visit the institute website at: www.niepa.ac.in ⇨ Jobs ⇨ Regular/Permanent Vacancies.					
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