



राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान

(मानित विश्वविद्यालय)

17-बी, श्री अरविन्द मार्ग, नई दिल्ली- 110016

**National Institute of Educational Planning and Administration**

(Deemed-to-be-University)

17-B, Sri Aurobindo Marg, New Delhi-110016

**EMPLOYMENT NOTICE FOR RECRUITMENT OF PUBLICATION ASSISTANT**

**Advt. No. 01/2023/NIEPA**

Online Applications are invited from Indian Nationals for the following post on **Direct Recruitment basis**. Last date for receipt of application is within 30 days of publication of the advertisement in the Employment News:-

S. No.	Name of the Post/ Pay Level/ Group	No. of posts	Category	Essential Qualification	Upper Age Limit (As on last date for submission of application)
1.	PUBLICATION ASSISTANT Group- 'B' Level-6 (35,400-1,12,400)	One (01)	UR-01	(a) Graduate with a Diploma in Printing Technology from a recognized Institution or two years Post-graduate Diploma in Book-publishing with specialization in Book - production. (b) About 2 years experience in Primary/Production of Books / General Publications, Journals, etc. in a reputed publishing / Printing organization or in a Government Autonomous Organization dealing in printing and publishing. (c) Knowledge of calculating and estimating cost of production of publications.  <b>Desirable</b> Proficiency in English and Hindi proof reading	<b>For UR</b>  Not exceeding 35 years

For further details, please visit the institute website at:

[www.niepa.ac.in](http://www.niepa.ac.in) ⇨ Jobs ⇨ Regular/Permanent Vacancies.

**Registrar**