



**National Institute of Educational Planning and Administration
(Deemed to be university u/s 3 of UGC Act, 1956)
17-B, Sri Aurobindo Marg, New Delhi-110016**

February 03, 2023

CIRCULAR

It is observed that a few scholars have not submitted their contingency bills for claim of contingency grant for the last years. In this connection, scholars are advised to submit their pending contingency bills of the previous years latest by 10.02.2023 failing which no claim for payment of contingency amount of the previous years will be entertained.

They are further advised to submit their contingency bill quarterly. Delay submission will not be entertained by the Student Cell. All bills should be certified by the concerned supervisor. The bills for books should also certified by the Librarian, NIEPA.

This issues with the approval of Competent Authority.


Administrative Officer (I/c)

To:

All Scholars

Copy to:

1. Faculty members-through email
2. Sr. PS to VC
3. PA to Registrar
4. Finance Officer
5. Administrative Officer (I/c)
- ✓ 6. Systems Analyst- with the request to upload the notification on the website in the student's corner
7. Student Cell (I/c)
8. Notice Board