



National Institute of Educational Planning and Administration
(Deemed to be University u/s 3 of UGC Act, 1956)
17-B, Sri Aurobindo Marg, New Delhi-110016

F.No. 11-21/2013-14/Steering Committee/Student Cell
March 7, 2023

Circular

With reference to the meeting of the Vice-chancellor and Steering Committee with the research scholars held on 08.02.2023, M.Phil first year scholars are informed that their class attendance will be considered as regular attendance. Absence from class will be marked as absent for that whole day.

All Course Coordinators and Associated Faculty members shall ensure mandatory maintenance of attendance record in the classroom for each lecture and submit the attendance in the Student Cell latest by 30/31 of each month

This issues with the approval of the Competent Authority.

Administrative Officer (I/c)

To:

All scholars

Copy to:

1. Chairperson, Steering Committee
2. All faculty members - through email
3. Sr. P.S. to the VC - for kind information of VC
4. Director, IQAC
5. Coordinator, NAAC Team
6. PA to Registrar - for information
7. Administrative Officer (I/c)
8. Systems Analyst - with the request to upload the Notification on the Institute's website
9. Student Cell (I/c)
10. Notice Board for M.Phil & Ph.D. Scholars