

Value Added Courses

# Workshop on Writing Skills for the M. Phil Scholars



**National Institute of Educational Planning and Administration**

**17-B, Sri Aurobindo Marg New Delhi -110016**

# Workshop on Writing Skills for the M. Phil Scholars

## Introduction

Workshop on writing Skills is one of the compulsory components of M. Phil coursework. Completion of the course is mandatory requirement for the award of M. Phil degree. The workshop on writing skills is a two week non-credit but **mandatory course**. One week of the course is devoted to classroom lecture- discussion and practical exercises. Scholars are given another one week time for completing and submitting the assignment. Assignment will be aligned with the classroom transaction of the course. The focus of the course is on enhancing writing skills in M. Phil dissertation and Ph.D. thesis is central concern besides the other genres of academic writing.

During the workshop, the scholars will be encouraged to take up the assignment related to their M. Phil dissertation. The workshop is primarily intended to provide an opportunity to the scholars to learn and apply various aspects of research and academic writings. Besides the primary focus on writing M. Phil dissertation and Ph.D. thesis, the scholars will be provided exposure to various aspects and different types of academic writings such as writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / policy papers and policy briefs etc. The scholars will also be exposed to style of referencing and citation. This component of the course will be a value- addition to the M. Phil/Ph.D. Programme and will provide meaningful **academic engagement of the scholars**.

## Learning Objectives

- Preparing the scholars for undertaking M. Phil research and writing dissertation in a more informed and systematic manner.
- The scholars will learn the various aspects of academic writings which will help them in writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / Policy papers and policy briefs etc.
- The Skills in research and academic writing will help them in publishing papers/briefs in journal/periodicals.

## Course Contents

- Various aspects of Dissertation and Thesis writing
- Review of Literature ( related to M. Phil dissertation)
- Writing Research Paper
- Policy Paper and Policy Briefs
- Writing of Research Report
- Book Review and Review Articles
- Citation Rules and Referencing Styles
- Copyright

### **Themes to be transacted during the workshop**

- Introduction to academic research and writing
- Envisioning research writing and identifying research problem
- Writing dissertation and thesis
- Writing research proposal
- Literature review in academic writing
- Organising draft of research writing
- Citation/referencing and the use of software for endnotes
- Writing and publishing research paper
- Policy research and policy analysis
- Writing policy papers/ policy briefs-
- Use of ICT in academic research writing
- Editing , authenticating and protecting the draft of academic research writing against plagiarism

### **Methodology of Transaction of the Course**

The course will be transacted in an interactive- learning mode. The scholars will be encouraged to undertake assignments in the workshop in the area of their research interest, but focus will be mainly on their M. Phil research and writing.

### **Assignment and Evaluation**

After the completion of one week face to face interaction component of the course transaction, the scholars have to compulsorily prepare and submit one assignment out of the three topics indicated below.

#### **Topics for completing assignment:**

1. Preparing Research Proposal
2. Reviewing Literature
3. Writing Research Paper

Scholars will be given one week time to complete and submit the assignment to the coordinator of the course. The assigned will be reviewed by the course team members and necessary feedback will be provided to the scholars for clarifying the issues and improving the draft.

**Evaluation of the course** will be based on the participation of scholars and submission of assignment. Grade will be awarded to the candidates, which will be reflected in their final grade-sheet.

### **Reference and reading materials**

The scholars will be provided necessary references and reading materials relating to academic research and writing in soft copy version. The materials will be sent to them through mail.

**Resource Persons**

1. Prof. Shudhanshu Bhushan
2. Prof. Avinash Kumar Singh
3. Prof. K. Srinivas
4. Dr. Manisha Priyam
5. Dr. Nidhi S. Sabharwal
6. Dr. Anumap Pachauri
7. Prof. Kumar Suresh- Course Coordinator

**Venue of the Workshop**

Room No 114/113 of NUEPA main Building

**Duration of the Workshop**

Two weeks as per the following details

- I) Classroom based interaction, 29 August-02 September, 2016
- II) Assignment and consultation with the course team members
- III) Submission of assignment 09 September, 2016

## Workshop on Writing Skills for M. Phil Research Scholars

29 August to 02 September, 2016

Room No-113/114, First Floor, NUEPA

### Tentative Session- Schedule

Day	Date	09:45-11:15	11:30: 13:00	14:00-15:30	15:30-17:30
Monday	29 August	Introduction to academic research and writing - Kumar Suresh	Envisioning research writing and identifying research problem- Manisha Priyam	Assignment work	Assignment work/ Library
Tuesday	30 August	Writing dissertation and thesis- Avinash K. Singh	Writing research proposal- - Avinash K. Singh	Assignment work	Assignment work/ Library
Wednesday	31 August	Literature review in academic writing ó Anupam Pachauri	Organising draft of research writing - Manisha Priyam	Citation/referencing and the use of software for endnotes- Manisha Priyam	Assignment work/ Library
Thursday	1 <sup>st</sup> September	Writing and publishing research paper Nidhi Sabharwal	Policy research and policy analysis- Sudhanshu Bhusan	Writing policy papers/ policy briefs- Kumar Suresh	Assignment work/ Library
Friday	2 <sup>nd</sup> September	Use of ICT in academic research writing ó K. Srinivas	Editing , authenticating and protecting the draft of academic research writing against plagiarism - Kumar Suresh	Assignment details and concluding of the face to face phase of the workshop- Kumar Suresh	Assignment work/ Library



**National Institute of Educational Planning and Administration**

**M.Phil- Ph.D Writing Workshop 2017-18**

<b>Sr. No.</b>	<b>Name of scholars</b>	<b>Status</b>
10.	Sonam Arora	Completed
11.	Nida Khan	Completed
12.	Nivedita Sahni	Completed
13.	Harleen Kaur	Completed
14.	Parminder Kaur	Completed
15.	Shikha Diwakar	Completed
16.	Aysha Malik	Completed
17.	Abhishek Pandey	Completed
18.	Vandana Tiwari	Completed

**Kumar Suresh**  
**Course Coordinator**

# Workshop on Writing Skills for the M. Phil Scholars

## Introduction

Workshop on writing Skills is one of the compulsory components of M. Phil coursework. Completion of the course is mandatory requirement for the award of M. Phil degree. The workshop on writing skills is a two week non-credit but **mandatory course**. One week of the course is devoted to classroom lecture- discussion and practical exercises. Scholars are given another one week time for completing and submitting the assignment. Assignment will be aligned with the classroom transaction of the course. The focus of the course is on enhancing writing skills in M. Phil dissertation and Ph.D. thesis is central concern besides the other genres of academic writing.

During the workshop, the scholars will be encouraged to take up the assignment related to their M. Phil dissertation. The workshop is primarily intended to provide an opportunity to the scholars to learn and apply various aspects of research and academic writings. Besides the primary focus on writing M. Phil dissertation and Ph.D. thesis, the scholars will be provided exposure to various aspects and different types of academic writings such as writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / policy papers and policy briefs etc. The scholars will also be exposed to style of referencing and citation. This component of the course will be a value- addition to the M. Phil/Ph.D. Programme and will provide meaningful **academic engagement of the scholars**.

## Learning Objectives

- Preparing the scholars for undertaking M. Phil research and writing dissertation in a more informed and systematic manner.
- The scholars will learn the various aspects of academic writings which will help them in writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / Policy papers and policy briefs etc.
- The Skills in research and academic writing will help them in publishing papers/briefs in journal/periodicals.

## Themes to be transacted during the workshop

- Introduction to academic research and writing
- Envisioning research writing and identifying research problem
- Writing dissertation and thesis
- Writing research proposal
- Literature review in academic writing
- Organising draft of research writing
- Citation/referencing and the use of software for endnotes
- Writing and publishing research paper
- Policy research and policy analysis

- Writing policy papers/ policy briefs-
- Use of ICT in academic research writing
- Editing , authenticating and protecting the draft of academic research writing against plagiarism

### **Methodology of Transaction of the Course**

The course will be transacted in an interactive- learning mode. The scholars will be encouraged to undertake assignments in the workshop in the area of their research interest, but focus will be mainly on their M. Phil research and writing.

### **Assignment and Evaluation**

After the completion of one week face to face interaction component of the course transaction, the scholars have to compulsorily prepare and submit one assignment out of the three topics indicated below.

#### **Topics for completing assignment:**

1. Preparing Research Proposal
2. Reviewing Literature
3. Writing Research Paper

Scholars will be given one week time to complete and submit the assignment to the coordinator of the course. The assigned will be reviewed by the course team members and necessary feedback will be provided to the scholars for clarifying the issues and improving the draft.

**Evaluation of the course** will be based on the participation of scholars and submission of assignment. Grade will be awarded to the candidates, which will be reflected in their final grade-sheet.

### **Reference and reading materials**

The scholars will be provided necessary references and reading materials relating to academic research and writing in soft copy version. The materials will be sent to them through mail.

### **Resource Persons**

#### **Venue of the Workshop**

Room No 03/114 of NUEPA main Building

#### **Duration of the Workshop**

**Two weeks** as per the following details

- I) Classroom based interaction, 17 July- 21 July ,2017
- II) Assignment and consultation with the course team members
- III) Submission of assignment 28 July, 2017

## Workshop on Writing Skills for M. Phil Research Scholars

17 July-21 July, 2017

Room No-03/114, First Floor, NUEPA

### Tentative Session- Schedule

Day	Date	09:45-11:15	11:30: 13:00	14:00-15:30	15:30-17:30
Monday	17 July	Introduction to academic research and writing - Kumar Suresh	Envisioning research writing and identifying research problem- Manisha Priyam	Assignment work	Assignment work/ Library
Tuesday	18 July	Literature review in academic writing Anupam Pachauri	Literature review in academic writing - Anupam Pachauri	Assignment work	Assignment work/ Library
Wednesday	19 July	Mixing theory and data in academic writing- Avinash K. Singh	Policy research and policy analysis- Sudhanshu Bhusan	Assignment work	Assignment work/ Library
Thursday	20 July	Writing and publishing research paper Nidhi Sabharwal	Organising draft of research writing - Manisha Priyam	Assignment work	Assignment work/ Library
Friday	21 July	Use of ICT in academic research writing K. Srinivas	Developing research proposal- various aspects and steps- Kumar Suresh	Citation/referencing and issue of plagiarism, copyrights Kumar Suresh	Assignment work/ Library



**National Institute of Educational Planning and Administration**

**2016-17**

**M. Phil- Ph. D Workshop on Writing Skills**

<b>Sr.No.</b>	<b>Name</b>	<b>Status</b>
1	Shivani Bakshi	Completed
2	Rahul Meena	Completed
3	Monika Maini	Completed
4	Kriti Dagar	Completed
5	Swati Kumari	Completed
6	Parul Chaudhary	Completed
7	Bagesh Kumar	Completed
8	Sandhya Dubey	Completed
9	Nilajana Moitra	Completed

**Kumar Suresh**  
**Course Coordinator**

## **Workshop on Writing Skills for the M. Phil Scholars, (10-21 September, 2018)**

### **Introduction**

Workshop on writing Skills is one of the **compulsory components of M. Phil coursework**. Completion of the course is mandatory requirement for the award of M. Phil degree. The workshop on writing skills is a two week non-credit but **mandatory course**. One week of the course is devoted to classroom lecture-discussion and practical exercises. Scholars are given another one week time for completing and submitting the assignment. Assignment will be aligned with the classroom transaction of the course. The focus of the course is on enhancing writing skills in M. Phil dissertation and Ph.D. thesis is central concern besides the other genres of academic writing.

During the workshop, the scholars will be encouraged to take up the assignment related to their M. Phil dissertation. The workshop is primarily intended to provide an opportunity to the scholars to learn and apply various aspects of research and academic writings. Besides the primary focus on writing M. Phil dissertation and Ph.D. thesis, the scholars will be provided exposure to various aspects and different types of academic writings such as writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / policy papers and policy briefs etc. The scholars will also be exposed to style of referencing and citation. This component of the course will be a value-addition to the M. Phil/Ph.D. Programme and will provide meaningful **academic engagement of the scholars**.

### **Learning Objectives**

- Preparing the scholars for undertaking M. Phil research and writing dissertation in a more informed and systematic manner.
- The scholars will learn the various aspects of academic writings which will help them in writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / Policy papers and policy briefs etc.
- The Skills in research and academic writing will help them in publishing papers/briefs in journal/periodicals.

## **Themes to be transacted during the workshop**

- Introduction to academic research and writing
- Envisioning research writing and identifying research problem
- Writing dissertation and thesis
- Writing research proposal
- Literature review in academic writing
- Organising draft of research writing
- Citation/referencing and the use of software for endnotes
- Writing and publishing research paper
- Policy research and policy analysis
- Writing policy papers/ policy briefs-
- Use of ICT in academic research writing
- Editing , authenticating and protecting the draft of academic research writing against plagiarism

## **Methodology of Transaction of the Course**

The course will be transacted in an interactive- learning mode. The scholars will be encouraged to undertake assignments in the workshop in the area of their research interest, but focus will be mainly on their M. Phil research and writing.

## **Assignment and Evaluation**

After the completion of one week face to face interaction component of the course transaction, the scholars have to compulsorily prepare and submit one assignment out of the three topics indicated below.

## **Topics for completing assignment:**

1. Preparing Research Proposal
2. Reviewing Literature
3. Writing Research Paper

Scholars will be given one week time to complete and submit the assignment to the coordinator of the course. The assigned will be reviewed by the course team members and necessary feedback will be provided to the scholars for clarifying the issues and improving the draft.

**Evaluation of the course** will be based on the participation of scholars and submission of assignment. Grade will be awarded to the candidates, which will be reflected in their final grade-sheet.

**Reference and reading materials**

The scholars will be provided necessary references and reading materials relating to academic research and writing in soft copy version. The materials will be sent to them through mail.

**Resource Persons**

Faculty members of NIEPA

**Workshop Coordinator**

Prof. Kumar Suresh

**Venue of the Workshop**

One week (10-14 September, 2018) lecture-discussion will be conducted in Room No 333, Third Floor of NIEPA main Building

**Duration of the Workshop**

**Two weeks** as per the following details

- I) Classroom based interaction, 10 September- 14 September ,2018
- II) Assignment and consultation with the course team members
- III) Submission of assignment 21 September, 2018

**Workshop on Writing Skills for M. Phil Research Scholars, 10- 21 September, 2018**

Room No-333, Third Floor, NIEPA

**Tentative Session Schedule for Lecture- Discussion- Exercise (10- 14 September 2018)**

Day	Date	09:45-11:15	11:30: 13:00	14:00-15:30	15:30-17:30
Monday	10 September	Introduction to academic research and writing - Kumar Suresh	Envisioning research writing and identifying research problem- Manisha Priyam	Assignment work	Assignment work/ Library
Tuesday	11 September	Literature review in academic writing ó Anupam Pachauri	Literature review in academic writing ó - Anupam Pachauri	Assignment work	Assignment work/ Library
Wednesday	12 September	Developing research proposal- various aspects and steps- Kumar Suresh	Organising draft of research writing - Manisha Priyam	Assignment work	Assignment work/ Library
Thursday	13 September	Writing and publishing research paper Nidhi Sabharwal	Policy research and policy analysis- Sudhanshu Bhusan	Assignment work	Assignment work/ Library
Friday	14 September	Use of ICT in academic research writing ó K. Srinivas	Citation/referencing and issue of plagiarism, copyrights ( Reference to UGC Regulation, 2018) - Kumar Suresh	Summing óup the workshop/ Reviewing the Assignment	Assignment work/ Library

**Note:** The session details provided in programme schedule of the workshop is indicative. Any session or theme of transaction, especially exercise exposure, may be extended/ scheduled in the afternoon as per the need and mutual agreement of the scholars and respective resource persons



**National Institute of Educational Planning and Administration**

**M.Phil- Ph.D Writing Workshop 2018-19**

<b>Sr.No</b>	<b>Name</b>	<b>Status</b>
1	Mrinmayee Mandal	Completed
2	Isha Verma	Completed
3	Kavya Chandra	Completed
4	Pratiksha Tripathi	Completed
5	Riddhi Jain	Completed
6	Sandeep Singh	Completed
7	Kunal Nath Shahdeo	Completed
8	Shambhavi Gosain	Completed
9	Naomi Prachi Hazarika	Completed
10	Jitsun Lamo	Completed
11	Jyoti Arora	Completed
12	Komal	Completed
13	Pawar Amar Maruti	Completed
14	Isha Sharma	Completed
15	Harshita Sharma	Completed
16	Parul	Completed
17	Tsering Lhamo	Completed
18	Mohammad Ilyas	Completed
19	Shalini	Completed

**Kumar Suresh**  
**Course Coordinator**

**Workshop on Writing Skills for the M. Phil Scholars,  
(Classroom based 01-05 July, 2019)**

**Introduction**

Workshop on writing Skills is one of the **compulsory components of M. Phil coursework**. Completion of the course is mandatory requirement for the award of M. Phil degree. The workshop on writing skills is a two week non-credit but **mandatory course**. One week of the course is devoted to classroom lecture- discussion and practical exercises. Scholars are given another one week time for completing and submitting the assignment. Assignment will be aligned with the classroom transaction of the course. The focus of the course is on enhancing writing skills in M. Phil dissertation and Ph.D. thesis is central concern besides the other genres of academic writing.

During the workshop, the scholars will be encouraged to take up the assignment related to their M. Phil dissertation. The workshop is primarily intended to provide an opportunity to the scholars to learn and apply various aspects of research and academic writings. Besides the primary focus on writing M. Phil dissertation and Ph.D. thesis, the scholars will be provided exposure to various aspects and different types of academic writings such as writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / policy papers and policy briefs etc. The scholars will also be exposed to style of referencing and citation. This component of the course will be a value- addition to the M. Phil/Ph.D. Programme and will provide meaningful **academic engagement of the scholars**.

**Learning Objectives**

- Preparing the scholars for undertaking M. Phil research and writing dissertation in a more informed and systematic manner.
- The scholars will learn the various aspects of academic writings which will help them in writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / Policy papers and policy briefs etc.
- The Skills in research and academic writing will help them in publishing papers/briefs in journal/periodicals.

**Themes to be transacted during the workshop**

- Academic research and writing- Introduction
- Envisioning research writing and identifying research problem
- Writing research proposal
- Literature review in academic writing
- Mixing theory and data in academic writing
- Writing and publishing research paper
- Policy research and policy analysis
- Organising draft of research writing
- Citation/referencing and the use of software for endnotes

- Editing, authenticating and protecting the draft of academic research writing against plagiarism

### **Methodology of Transaction of the Course**

The course will be transacted in an interactive- learning mode. The scholars will be encouraged to undertake assignments in the workshop in the area of their research interest, but focus will be mainly on their M. Phil research and writing. Attendance/participation in all the classes is compulsory.

### **Assignment and Evaluation**

After the completion of one week face to face interaction component of the course transaction, the scholars have to compulsorily prepare and submit one assignment out of the three topics indicated below.

### **Topics for Assignment:**

1. Preparing Research Proposal
2. Reviewing Literature
3. Writing Research Paper

Scholars will be given one week time to complete and submit the assignment to the coordinator of the course. The assigned will be reviewed by the course team members and necessary feedback will be provided to the scholars for clarifying the issues and improving the draft. **Evaluation of the course** will be based on the participation of scholars and submission of assignment. Grade will be awarded to the candidates, which will be reflected in their final grade-sheet.

### **Reference and reading materials**

The scholars will be provided necessary references and reading materials relating to academic research and writing in soft copy version. The materials will be sent to them through mail.

### **Resource Persons**

Faculty members of NIEPA

### **Workshop Coordinator**

Prof. Kumar Suresh

### **Venue of the Workshop**

One week (01-05, 2019) lecture-discussion will be conducted in Room No 03, Ground Floor of NIEPA main Building

### **Duration of the Workshop**

**Two weeks** as per the following details

- I) Classroom based interaction, 01-05- July 2019
- II) Assignment and consultation with the course team members
- III) Submission of assignment 15 July, 2019

**Workshop on Writing Skills for M. Phil Research Scholars, 01-05 July, 2019**

**Room No-03, Ground Floor, NIEPA**

**Tentative Session Schedule for Lecture- Discussion- Exercise (01-05 July, 2019)**

Day	Date	09:45-11:15	11:30: 13:00	14:00-15:30	15:30-17:30
Monday	01 July	Introduction to academic research and writing - Kumar Suresh	Mixing theory and data in academic writing- A.K. Singh	Envisioning research writing and identifying research problem- Manisha Priyam	Assignment work/ Library
Tuesday	02 July	Developing research proposal- various aspects and steps- Kumar Suresh	Developing research proposal- various aspects and steps- Kumar Suresh	Assignment work on formulating Research Questions and Research Objectives	Assignment work/ Library
Wednesday	03 July	Literature review in academic writingó Anupam Pachauri	Literature review in academic writingó Anupam Pachauri	Assignment work on Literature review in academic writing	Assignment work/ Library
Thursday	04 July	Writing and publishing research paper Nidhi Sabharwal	Policy research and policy analysis- Sudhanshu Bhusan	Organising draft of research writing - Manisha Priyam	Assignment work/ Library
Friday	05 July	Citation/referencing in academic writing- (Confirmation of faculty awaited)	Academic Integrity, Copyrights ensuring the academic work plagiarism free- Kumar Suresh	Summing óup the workshop/ Reviewing the Assignment	Assignment work/ Library

**Note:** The session details provided in programme schedule of the workshop is indicative. Any session or theme of transaction, especially exercise exposure, may be extended/ scheduled in the afternoon as per the need and mutual agreement of the scholars and respective resource persons.



**National Institute of Educational Planning and Administration**

**Dated: 14.10.2019**

**M.Phil- Ph.D Writing Workshop 2019-20**

<b>Sl. No.</b>	<b>Name of the Scholar</b>	<b>Status</b>
1.	Ms. Fatima Zahra	Completed
2.	Wajda Tabassum	Completed
3.	Yashmita	Completed
4.	Thiyagarajan. M	Completed
5.	Priyank Sharma	Completed
6.	Preeti Sharma	Completed
7.	Mohd. Rouf Bhat	Completed
8.	Raj Gaurav	Completed
9.	Shadab Anis	Completed
10.	Kumari Pallawi	Completed
11.	Suman Saha	Completed
12.	Arushi Kaushik	Completed
13.	Nivedita Sharma	Completed
14.	Twinkle Panda	Completed
15.	Kumari Archana	Completed
16.	Sujata Bahot	Completed
17.	Jnyan Ranjan Sahoo	Completed
18.	Sonu Priya	Completed

**Kumar Suresh**  
**Course Coordinator**

## **Workshop on Writing Skills for the M. Phil Scholars,**

**(On line mode 29 June-03July, 2020)**

### **Introduction**

Workshop on writing Skills is one of the **compulsory components of M. Phil coursework**. Completion of the course is mandatory requirement for the award of M. Phil degree. The workshop on writing skills is a two week non-credit but **mandatory course**. One week of the course is devoted to virtual classroom lecture- discussion and practical exercises(This year through Google Meet Apps). Scholars are given another one week time for completing and submitting the assignment. Assignment will be aligned with the virtual classroom transaction of the course. The focus of the course is on enhancing writing skills in M. Phil dissertation and Ph.D. thesis is central concern besides the other genres of academic writing.

During the workshop, the scholars will be encouraged to take up the assignment related to their M. Phil dissertation. The workshop is primarily intended to provide an opportunity to the scholars to learn and apply various aspects of research and academic writings. Besides the primary focus on writing M. Phil dissertation and Ph.D. thesis, the scholars will be provided exposure to various aspects and different types of academic writings such as writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / policy papers and policy briefs etc. The scholars will also be exposed to style of referencing and citation. This component of the course will be a value- addition to the M. Phil/Ph.D. Programme and will provide meaningful **academic engagement of the scholars**.

### **Learning Objectives**

- Preparing the scholars for undertaking M. Phil research and writing dissertation in a more informed and systematic manner.
- The scholars will learn the various aspects of academic writings which will help them in writing research/scholarly paper/ review articles/ book review/ project proposal/ project report / Policy papers and policy briefs etc.
- The Skills in research and academic writing will help them in publishing papers/briefs in journal/periodicals.

### **Themes to be transacted during the workshop**

- Academic research and writing- Introduction
- Envisioning research writing and identifying research problem
- Writing research proposal
- Literature review in academic writing
- Mixing theory and data in academic writing
- Writing and publishing research paper
- Policy research and policy analysis
- Organising draft of research writing
- Citation/referencing and the use of software for endnotes

- Academic Integrity, Copyrights, ensuring the academic work plagiarism free

### **Methodology of Transaction of the Course**

The course will be transacted in online mode. The scholars will be encouraged to undertake assignments in the workshop in the area of their research interest, but focus will be mainly on their M. Phil research and writing. **Attendance/participation in all the classes is compulsory.**

### **Assignment and Evaluation**

After the completion of one week face to face interaction component of the course transaction, the scholars have to compulsorily prepare and submit one assignment out of the three topics indicated below.

### **Topics for Assignment:**

1. Preparing Research Proposal
2. Reviewing Literature
3. Writing Research Paper

Scholars will be given one week time to complete and submit the assignment to the coordinator of the course. The assigned will be reviewed by the course team members and necessary feedback will be provided to the scholars for clarifying the issues and improving the draft. **Evaluation of the course** will be based on the participation of scholars and submission of assignment. Grade will be awarded to the candidates, which will be reflected in their final grade-sheet.

### **Reference and reading materials**

The scholars will be provided necessary references and reading materials relating to academic research and writing in soft copy version. The materials will be sent to them through mail.

### **Resource Persons**

Faculty members of NIEPA and one external resource person

### **Workshop Coordinator**

Professor Kumar Suresh

### **Venue of the Workshop**

One week (29 June-03 July 2020) lecture-discussion will be conducted in on line mode through Google Meet Apps. Another one week from 19-24 July for consultation with the course team members

### **Duration of the Workshop: Two weeks**

Two week course as per the following details

- I) Online Lecture-Discussion interaction, 29June-03 July 2020
- II) Assignment and consultation with the course team members 19-24 July
- III) Submission of assignment 25 July, 2020

**Workshop on Writing Skills for M. Phil Research Scholars, 29June-03July, 2020**  
**Online mode through Google Meet Apps**  
**Tentative Session Schedule for Lecture- Discussion- Exercise (29 June-03July, 2020)**

Day	Date	09:30-11:00	11:30: 13:00	14:30-16:00	16:00-17:30
Monday	29 June	Introduction to academic research and writing ó Kumar Suresh	Mixing theory and data in academic writing- A.K. Singh	Developing research proposal- various aspects and steps- Kumar Suresh	Assignment work on research proposal
Tuesday	30 June	Literature review in academic writingó Anupam Pachauri	Formulating research questions and research objectives: Kumar Suresh	Envisioning research writing and identifying research problem- Manisha Priyam	Assignment work on formulating research questions and research objectives
Wednesday	01 July	Writing and publishing research paper: Nidhi S. Sabharwal	Policy Analysis and academic Writing: Sudhanshu Bhushan	Use of ICT in Academic Research and Writing Academic Writing: K. Srinivas	Assignment work on Literature review in academic writing: Review by Anupam Pachauri
Thursday	02 July	Assignment work on Literature review in academic writing: Review by Anupam Pachauri	Organising draft of research writing - Manisha Priyam	Citation/referencing in academic writing- Geetha Rani P.	Assignment Work on Formulating research questions and research Objectives : Review by Kumar Suresh
Friday	03 July	Assignment work	Academic Integrity, Copyrights, ensuring the academic work plagiarism free- RC Gaur	Plagiarism Check: D.S Thakur	Summing óup the workshop/ Reviewing the Assignment- Kumar Suresh

**Note:** The session details provided in programme schedule of the workshop is indicative. Any session or theme of transaction, especially exercise exposure, may be extended/ scheduled in as per the need and mutual agreement of the scholars and respective resource persons.



**National Institute of Educational Planning and Administration**

**M.Phil- Ph.D Writing Workshop 2020-21**

<b>Sl. No.</b>	<b>Name of the Scholar</b>	<b>Status</b>
18.	Babita Balodi	Completed
19.	Survi	Completed
20.	Gaddam Mihira	Completed
21.	Gowhar Rashid Ganie	Completed
22.	Kaarika Das	Completed
23.	Anushka	Completed
24.	Reetu	Completed
25.	Ruhi Marne	Completed
26.	Shrishti Chamola	Completed
27.	Srishti Bhatia	Completed
28.	Ruchi Payal	Completed
29.	Tina Thakur	Completed
30.	Muhammad Yasin	Completed
31.	Prankur Anand	Completed
32.	Banashree Mondal	Completed
33.	Dipak Karmakar	Completed
34.	Somnath Roy	Completed

  
**Kumar Suresh**  
**Course Coordinator**