



F.No.24-1/2011-Pers.
National Institute of Educational Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi-110016

July 15, 2025

NOTIFICATION

It is proposed to fill up two posts of UDC under @25% quota, promotion through Limited Departmental Examination (LDE).

The recruitment and promotion through LDE rules prescribed for this post are as under:

i) 75% promotion on the basis of seniority, subject to the rejection of the unfit from amongst Lower Division Clerk, Hindi Typist and Lower Division Clerk-cum-Telephone Operator having not less than 5 years regular service in the Institute.

ii) 25% by promotion through selection on the basis of a departmental written test in the manner as may be prescribed by the Institute from time to time from amongst the Lower Division Clerks and other employees in the LDC scale of pay, with not less than two years regular service in the Institute on that scale.

Those LDC & other equivalent employees at NIEPA are interested and eligible as per Recruitment Rules of NIEPA mentioned in point no. (ii) are advised to submit their willingness in the enclosed proforma for the Written Test to be held in August, 2025 (tentative). The Written Test will be of two hours duration and will relate to subjects like Establishment, General Administration, Finance & Accounts matter and rules and regulations.

The last date for furnishing the duly filled in proforma is - **July 31, 2025.**


Registrar

To:

NIEPA Staff members

Copy to:

1. PS to VC- for information of Hon'ble VC
2. PA to Registrar
3. Finance Officer
4. Administrative Officer
5. All Section heads

