National Institute of Educational Planning and Administration
(Deemed to be University)
17-B, Sri Aurobindo Marg, New Delhi-110016

EMPLOYMENT NOTICE
Advt. No. 01/2024/NIEPA

F. No. 24-1/2004-(Rectt.)Acad.
Date: June 19th, 2024

Online Applications are invited from Indian Nationals for the following post on **Direct Recruitment basis**. Last date of submission of filled-in application through online portal is **10.07.2024**.

Applications through ONLINE mode only (available in our ONLINE Recruitment Portal **http://www.niepa.ac.in**) are invited from eligible candidates for the post of Computer Programmer as per the details below:

S. No.	Name of the Post/ Pay Level/Group	No. of post(s)	Category	Essential Qualification	Upper Age Limit (As on last date for submission of application)
1.	**Computer Programmer** Level-7 (Rs. 44,900-1,42,400/-) Group- 'B'	One (01)	UR	Master's Degree in Computer Application/ Computer Science/ Information Technology or Master of Technology (M.Tech) (with specialization in Computer Application, Computer Science/Computer Technology) of a recognized University or equivalent with Five year's experience of computer programming **OR** Bachelor of Engineering (B.E.)/Bachelor of Technology (B.Tech) in Computer Science/Information Technology or Degree in Electronics/Electronics and Communication Engineering with minor in Computer Science from the recognized University or equivalent with eight years' experience of computer programming	Not exceeding 35 years

2. **Method of Recruitment**:

The method of Recruitment will be **Written Test/Skill Test/Interaction.** The exact details shall be communicated through email/Institute's website.

3. **General Terms & Conditions**

1. Only Indian Nationals are eligible to apply.
2. Candidates applying for the reserved post must ensure that they are entitled for such reservation as per the eligibility prescribed. They should also be in possession of the necessary caste certificate in support of their claim at the time of filling up of application form.
3. All educational, professional and technical qualification should be from a recognized Board/University.
4. Persons working in Govt./PSUs/Autonomous Bodies should apply through proper channel or produce a relevant 'No Objection Certificate' at the time of Written Test/Skill Test barring which their candidature will not be considered and will be treated as cancelled.
5. The candidates are required to satisfy themselves before applying that they possess the essential qualifications laid down for the post.
6. No modifications are allowed after candidate submits the online application form including category. If any discrepancies are found between the data filled by the candidate online and the original testimonials, his/her candidature is liable to be rejected. Hence, no request for change in any particulars of any candidate shall be entertained by the Institute at a later stage.
7. The prescribed essential qualifications are the minimum and the possession of the same does not entitle candidates to be called for Written/Skill Test etc.
8. In case, a large number of applications are received, screening will be done to limit the number of candidates to those possessing higher/relevant qualification and experience.
9. Closing date of Online Application will be the CRUCIAL DATE for determining the eligibility with regard to age, essential qualification etc.
10. Only shortlisted candidates will be called for Written Test/Skill Test etc.
11. All results/Notifications will be published on our website www.niepa.ac.in (link: https://www.niepa.ac.in/non_teaching_per.aspx), therefore, the candidates are required to visit the Institute's website regularly till completion of recruitment process.
12. Incomplete online applications, in any respect shall be rejected and no further correspondence shall be entertained. In addition, no other means/mode of submission of application, except online, shall be accepted under any circumstances.
13. Candidates are advised not to attempt for registration more than once. In case of multiple Registrations, his/her most recent (current) registration/application will be considered as final.
14. Canvassing in any form will be a disqualification.
15. With regard to any provisions not covered in this Notification, the Government of India rules/regulations shall prevail.

Contd./-

16. Any modifications/amendments/corrigendum in respect of the above Notification shall be made available only on Institute's website. No further press advertisement will be published. Hence, prospective applicants are advised to visit Institute's website regularly for this purpose.

17. All correspondence/announcements with respect to above recruitment process shall be done through e-mail/notices on the Institute's website. Important information regarding recruitment will be available in Institute's website and as such, candidates are advised to visit the same frequently. The Institute will not be responsible for any loss of e-mail sent, due to invalid/wrong e-mail ID provided by the candidate or due to any other reason. Candidate's e-mail ID and mobile number should remain valid till the recruitment process is over.

4. **How to Apply:**

   Documents to be kept handy before filling up the online application. All the documents should be in pdf format.
   - A soft copy of your passport size photo and signature (jpeg/jpg format only)
   - Date of Birth certificate
   - Matriculation certificate (equivalent to 10th Standard)/Mark Sheet
   - Intermediate certificate (equivalent to 10th Standard)/Mark Sheet
   - Any degree certificate (Graduation/Post Graduation)/Mark Sheet
   - Experience Certificate, if any
   - Forwarding Letter/NOC from the current employer in case of candidates working in Govt./PSUs/autonomous bodies.
   - Caste Certificate in the format prescribed by the Government of India.

   Note:
   (i) **Advertisement No. 02/2022/NIEPA dated 15.10.2022** stands cancelled due to administrative reasons.
   (ii) Fee will be **Rs. 1,000/- for the General, EWS & OBC category** and **Rs. 700/- for the SC, ST, and PWD categories** (through Online).
   (iii) Candidates are required to keep a printout of the online application form for future reference.
   (iv) Incomplete applications shall be summarily rejected and no correspondence in this regard shall be entertained.
   (v) The Institute reserves the right to alter/insert any corrections/additions in the advertisement/website in the event of any typographical error etc. before the last date prescribed for the receipt of online applications, for which the candidates are advised to be in the lookout for announcements in the website/job link: www.niepa.ac.in (https://www.niepa.ac.in/non_teaching_per.aspx). Therefore, candidates are required to visit the Institute's website regularly till completion of recruitment process.
   (vi) No candidate shall bring influence or pressure regarding his/her candidature or selection. Canvassing in any form will lead to disqualification.
   (vii) In case of any difficulty in filling the online form, please send an email to: **computerprogrammer@niepa.ac.in** alongwith the screenshot of the error displayed, if any.
   (viii) The online portal will remain open till **10.07.2024**.

Registrar (I/c)