



राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान

(मानित विश्वविद्यालय)

17-बी, श्री अरविन्द मार्ग, नई दिल्ली- 110016

National Institute of Educational Planning and Administration

(Deemed-to-be-University)

17-B, Sri Aurobindo Marg, New Delhi-110016

F. No. 25-4/2025-Rectt.(KGBV)

Dated:11.06.2025

NOTICE

Walk-In –Interview for temporary positions (on Contract basis) in the Kasturba Gandhi Balika Vidyalaya (KGBV) Training Project and National Centre for School Leadership (NCSL), NIEPA

Reporting Time for Walk-in Interview: 09.00 AM

Date: 20.06.2025

Eligible candidates are invited for Walk-in Interview for appointment on contract basis to fill up the following temporary positions in the KGBV Training Project and NCSL.

| S. No. | Post | No. of Posts | Mode of Recruitment | Pay (per month) (Consolidated) | Centre/ Project | Date of Interview |
|--------|-----------------------------------|--------------|---------------------|--------------------------------|-----------------------|-------------------|
| 1. | Project Coordinator | 01 | On Contract | 1,20,000/- | KGBV Training Project | 20.06.2025 |
| 2. | Sr. Project Consultant (Training) | 04 | | 1,00,000/- | | |
| 3. | Assistant Professor | 02 | | 1,14,660/- | NCSL | |

Note: The positions are for 11 months or co-terminus with the project, whichever is earlier.

The candidates are advised to report for the interview as per the schedule displayed on the Institute website. The candidates are also advised to report to the Section Officer (Establishment Section) in Room No. 10, NIEPA, 17-B, Sri Aurobindo Marg, New Delhi-110016. No TA/DA shall be paid for attending the interview. No request for change in interview schedule shall be entertained.

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|----|----------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Project Coordinator | i. Education: a) PhD in Social Science or an allied discipline ii. Experience: a) Minimum 2 years of post-qualification experience after postgraduation in any project management, administration, and proven record of delivery of assignment in a supervisory level. b) Proven track record in managing government-funded projects, including compliance, reporting, and |
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|----|------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| | | <p>stakeholder coordination in the education sector, preferably in research, policy, or program implementation.</p> <p>iii. Key Skills & Competencies:</p> <p>a) Technical & Documentation Skills: Proficiency in managing websites, digital dashboards, and report writing.</p> <p>b) Project & Process Expertise: Experience in SOP development, process improvement, strategic planning, and capacity building.</p> <p>Preferred Additional Skills (Desirable):</p> <ul style="list-style-type: none">• Experience in monitoring & evaluation (M&E) frameworks.• Proficiency in project management tools or data analysis software. |
| 2. | Sr. Project Consultant (Training) | <p>i. Essential:</p> <p>a) Master's Degree in Social Science or an allied discipline or related fields.</p> <p>ii. Desirable Qualifications:</p> <p>a) PhD in Social Science or an allied discipline or related fields.</p> <p>Additional Skills (Desirable):</p> <ul style="list-style-type: none">• Academic experience in Training & capacity development, report writing and program documentation• Willingness to travel extensively |
| 3. | Assistant Professor | <p>i. Essential:</p> <p>a) Master's Degree in Social Science or an allied discipline or related fields.</p> <p>b) PhD and /or UGC-NET/JRF in relevant disciplines in Social Science or an allied discipline.</p> <p>ii. Desirable:</p> <ul style="list-style-type: none">• Academic experience in Training & Development and program documentation• Willingness to travel extensively |

General Instructions and Guidelines: -

1. All online applications will be filled through the given link (Samarth portal) at the website.
2. All the candidates are required to bring the print out of their application form along with their original documents: degree, marksheet, certificates, and one set of all self-



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attested photocopies of the same at the time of interview. You will not be provided a photocopy or soft print of the certificates from the office of NIEPA.

3. The online portal will remain open till 18.06.2025 (05:00 P.M.).
4. No field/column of application should be left blank.
5. The educational qualification, age, experience and other conditions of eligibility as stipulated above against the post shall be determined as on the closing date of receipt of applications.
6. Fulfilment of conditions of minimum qualification shall not necessarily entitle any applicant to be called for further process of recruitment.
7. In case of a large number of applicants, the Institute reserves the right to short-list applications in any manner as may be considered appropriate and no reason for rejection shall be communicated.
8. The Institute reserves the right to fill or not to fill the posts advertised. No correspondence, whatsoever, will be entertained from the candidates regarding any delays, conduct of interview, declaration of result and the reason for not being shortlisted will not be entertained.
9. Update (if any) pertaining to this advertisement, to fill up referred posts, will be uploaded on the Institute website. It is in the interest of the applicant to visit the Institute website.
10. The number of posts may vary at the discretion of the Institute. Applicants not found suitable for the position applied, may be considered for the next lower position/post, if available and the Institute reserves the right not to fill some or all the posts advertised, if the circumstances so warrant.
11. The Institute reserves the right to withdraw advertised posts at any time without assigning any reason. Any consequential vacancies arising at the time of Interview may also be filled up from the available candidates.
12. Employment at the Institute shall be governed by the rules and regulations, service conditions as may be notified by the Institute from time to time.
13. Incomplete application not in prescribed proforma will be rejected without assigning any reason.
14. No documents will be accepted or considered by the Institute after submission of application form by the candidate and no subsequent request for its change will be considered or granted.
15. The candidature of the applicant shall be subject to verification of testimonials at a subsequent stage.
16. No TA/DA shall be payable to the applicant for any journey performed for attending the test/ interview.
17. Canvassing in any form shall be treated as disqualification.
18. No enquiry personal or in writing for recruitment shall be entertained.



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19. The Institute reserves the right: -

- a. To withdraw the advertisement either partly or wholly at any time, without giving any reason.
- b. To fill or not to fill up some or all the posts advertised for any reason whatsoever.
- c. To alter/insert any corrections/additions in the advertisement/website in the event of any typographical error etc. before the last date prescribed for the receipt of online applications
- d. To issue corrigendum/addendum as required.
- e. To increase/decrease the number of posts at the time of selection and make appointments accordingly.
- f. To offer a post at a level lower than that applied for, depending upon the qualifications, experience and performance of the candidate.
- g. To consider applications received after the last date.
- h. To decide criteria / procedure for shortlisting of the candidates
- i. To relax any of the qualifications, experience, age, etc. in exceptionally deserving cases of all posts on the recommendations of the Screening and Selection Committee as the posts are temporary and contractual.

20. Any dispute, if any, with regard to this recruitment will be subject to the Courts/Tribunals having jurisdiction over Delhi.

Sd/-
Registrar