



राष्ट्रीय शैक्षिक योजना एवं प्रशासन संस्थान

(मानित विश्वविद्यालय)

17-बी, श्री अरविन्द मार्ग, नई दिल्ली- 110016

National Institute of Educational Planning and Administration

(Deemed-to-be-University)

17-B, Shri Aurobindo Marg, New Delhi-110016

Requisition for Air Ticket

Name & Emp. Code of the Indenter					
Designation and Pay Level					
Date of Birth (DD / MM / YYYY)					
Name of the Indenting Department					
Purpose					
OUTWARD JOURNEY					
Meeting / Programme:			Category : Economy/ Premier/ Business.		Date:
Name of Pax	Date of Journey	Preferable Flight No/ Train & Time	Sector	Mobile No.	E-mail ID
RETURN JOURNEY					
Meeting / Programme:			Category : Economy/ Premier/ Business.		Date:
Name of Pax	Date of Journey	Preferable Flight No & Time	Sector	Mobile No.	E-mail ID

Remarks (if any):

Enclosures:

Signature of the Indenter

Date:

Name and Signature of the Supervisor

Approval of Competent Authority